

GOVERNMENT OF ASSAM  
DEPARTMENT OF HISTORICAL AND ANTIQUARIAN STUDIES, ASSAM  
NARAYANI HANDIQUI HISTORICAL INSTITUTE  
GUWAHATI-781001

NO. DHAS/AC-8(Auction)/2020/72

Dated Guwahati the 4<sup>th</sup> July, 2022

**NOTICE INVITING QUOTATION**

Sealed Quotations affixing Court fee stamp of Rs. 8.25 (Rupees eight and paise twenty five) only (Non refundable) are invited by the undersigned from intending registered Firms/ Suppliers for Supply & installation of Copier Machine to the Directorate of Historical and Antiquarian Studies, Assam, Guwahati-1 for the year 2022-23. The Quotations will be received by the undersigned on or before 20<sup>th</sup> July, 2022 up to 2 p.m. which will be opened at 3.00 p.m. on the same day. The Bidder should clearly indicate the prices, other charges and Taxes where applicable separately.

The undersigned has reserved the right to accept or reject any quotation without assigning any reason thereof. For details the quotationers/representatives may visit Departmental web site [www.dhasassam.org](http://www.dhasassam.org).

**Specification for Copier Machine.**

1. Duplex with Network ready, System memory-512 MB or higher, Scan Resolution-600 X 600 DPI or higher, Copy minimum 20 PPM in A-4 and 10 PPM for A-3 etc.

**The Terms and Conditions :**

1. Rate should be quoted inclusive of all taxes.
2. Supplier should mention their PAN/TIN Numbers along with the quote.
3. Supplier should mention their address along with contact numbers.
4. The bidder should have to submit a copy of Trade Licence, PAN card, Bank statement for last 6 (six) months, GST Registration certificate & Income tax return for last 3 (three) years.
5. Payment will be made as when fund receive from Govt.

*@hoy 4.7.22*

OSD (i/c Director),  
Department of Historical and  
Antiquarian Studies, Assam  
Guwahati-1