

GOVERNMENT OF ASSAM
DEPARTMENT OF HISTORICAL AND ANTIQUARIAN STUDIES, ASSAM
NARAYANI HANDIQUI HISTORICAL INSTITUTE
GUWAHATI-781001

NO. DHAS/AC-8 (Auction)/2020/163

Dated Guwahati the 10th November, 2022

TENDER NOTICE

Sealed Quotation affixing non refundable Court fee stamp of Rs. 8.25 (Rupees eight and twenty five paise) only (Non refundable) are invited from Registered Contractors/Firms for providing necessary arrangements for two day workshop on preparation, reading and writing of Sanchipat (Manuscript) with effect from 15th & 16th November, 2022 of this Directorate and will be received by the undersigned on or before 14th November 2022 up to 2 p.m. which will be opened in presence of the Quotationers at 3.00 p.m. on the same day. The Quotations should clearly indicate the prices and other charges and Taxes where applicable separately.

The undersigned does not bind herself to the acceptance of the lowest tendered rate and may reject any quotation without assigning any reason thereof.

Documents to be submitted:

- Firm Registration Certificate
- Copy of GST Registration
- Copy of PAN Card

Specification of Items

1. Multicolour Invitation Card with envelop	100 copies.
2. Back Drop with flower decoration	2 Nos.
3. Plant with tub and Gamosa	10 Nos.
4. Meeting hall arrangement	1 No.
5. Print of certificate	50 Nos.
6. Main Entrance gate decoration with banner & flower	1 No.
7. Office campus decoration	
8. Hi-tea for VIPs	20 Nos.
9. Packet lunch, tea & water (1 st day)	150 Nos.
10. Packet lunch, tea & water (2 nd day)	100 Nos.
11. Jute bag for resource person & Guests	20 Nos.
12. Pen & Pad for participants with kit	50 Nos.
13. The bidder shall ensure that the office building and campus is kept clean before and after end of the programme.	
14. Event service fee.	
15. D. & Set	

@hoy 10.11.22
OSD (i/c Director),
Department of Historical and
Antiquarian Studies, Assam
Guwahati-1

Memo No. DHAS/AC-8(Autcion)/2020/163-A
Copy to:

Dated Guwahati the 10th November, 2022

1. Notice Board, Director of Historical and Antiquarian Studies, Assam
2. The Deputy Secretary to the Govt. of Assam, ITFC Department, Dispur, Guwahati-6.
3. Officer order file

@hoy 10.11.22
OSD (i/c Director) ,
Department of Historical and
Antiquarian Studies, Assam
Guwahati-1